

**Parish Pastoral Council Meeting Minutes
(Freckleton and Warton)**

Tuesday 25th January 2022

Attendees:

Fr Jim Allen	Bernard Whittle	Denis Pocklington	Nathan Bradley
Denise King	Christina King	Colin Reed	Jan Courtney-Whiteside
Michelle Holden	John Catterall	Jim Cartmell	
Linda Forster (minutes)			

1. **Welcome:** Fr Jim welcomed everyone to the meeting.
2. **Opening Prayer:** Fr Jim opened the meeting reading from St Paul's letter to Corinthians and with a prayer for his brother and all those who were sick and housebound.
3. **Apologies** - received from Helen McDowell, Tony Holliday, Hayley Benyon, and Jason Mitchell. Fr Jim had also invited Rachel McGowan and Lesley Parker to join the PPC, but they were ill and sent apologies.
4. **PPC Meeting:** The meeting was led by Fr Jim until BW arrived, slightly late, because of the time change.
5. **Minutes of Previous meeting** – proposed by JC, no seconder, no vote taken.
6. **Correspondence** – see later for Correspondence from builders
7. **Ecumenical news** – none available
8. **Eucharistic Ministers** – Fr intended to leave the current arrangement in place for the time being. Others can be commissioned when required. He will be looking for volunteers to take communion to the sick and housebound, so that they are in place when he retires. There are three care homes in the parish. He has managed to visit Freckleton Lodge and Margaret Millin goes to the Vicarage, but he has not been able to visit Croft House.
9. **Sub Committee Reports/Brief update on past/future plans**
 - 9.1. **CAFOD:** No report
 - 9.2. **Administration**
 - 9.2.1. **Safeguarding** – CK reported that Jane Robinson is retiring as Diocesan Safeguarding Co-ordinator and the Diocese is in process of recruiting a replacement. Most of the DBS checks have expired and will need renewing.
 - 9.2.2. **Holy Family School:** MH reported on the following:
 - 134 children in the school and the school is oversubscribed. Building work will start soon on additional classroom which should complete in June this year.
 - COVID: Difficult time before Christmas when several staff were ill, but few children.
 - 15 children received First Holy Communion before Christmas.
 - Diocesan schools will be organised into 3 Multi-Academy Trusts (MAT). School has indicated a date of September 2024 to join Blessed Edward Bamber Catholic Multi Academy Trust but will have to go consultation with stakeholders before then. The Bishop wants more collaboration between schools and, hopefully, they will benefit increased purchasing power. The Trustees of the MAT will replace the Local Authority.
 - Bishop is visiting the school before Confirmations on March 22.
 - The school has started virtual pilgrimages throughout the year.
 - There is a high demand for places in Catholic schools locally and elsewhere. Parents value the emphasis placed on good behaviour, respect and values.
 - 9.3. **Liturgy**
 - **Little Church:** DK said more liturgists are required if it is to be held every week. Very few children are attending on a regular basis.
 - **First Holy Communion:** See school report
 - **Confirmation:** Six candidates so far. First meeting tomorrow (26th). Using the Sycamore course. Two people also want to become Catholics,
 - 9.4. **Pastoral** – Nothing in progress. One couple to be married at Westby will go to course at St Clare's, Preston. (Westby receive a number of referrals from the Villa, which caters for weddings.) There will be a series of talks starting at St Cuthbert's, Blackpool.

Fr J said he had several candidates for baptism.
At this point, Fr Jim indicated that he had submitted his resignation to the Bishop, who will discuss dates with him.
Fr Jim would like to retire on 1/9/2022. There are three other priests retiring this year and the Bishop will have to

decide whether there is anyone available for appointment here. After an animated discussion, Fr J asked JC to submit a letter for him to edit before submitting to the Bishop. NB mentioned the Nigerian priests and priests from ICKSP at St Walburge's and felt the Bishop could recruit from elsewhere.

9.5. Social:

- **Events** – Last afternoon Tea was poorly attended. It is demoralising to work so hard and only 5 attend. January's is next week. Will see what the attendance is like before deciding whether to continue. More helpers are needed if it is to continue.
- **Youth Group** – None in place at present.
- **Club Day – 1)** Denise and Christina King are both resigning, so a new committee is required. MH agreed to advertise in school bulletin. **2)** May Day procession also needs organising.
- **Events** – Although there were fewer people than usual at the Advent "Get Together", everyone enjoyed it over £250 raised for church funds

9.6. Property Management: T Holliday had submitted a written report:

- The annual PAT testing is to be carried out on 27th January
- A Gas Safety check / service is due in March
- The septic tank has been emptied but additional work is required to get the unit functioning correctly. Promised to be carried out by Lancs Tanks by early February
- The gutters are being cleared by Nathan Bradley with just the Presbytery left to do.
- Two small areas of pointing on the church and sacristy will be done by Nathan when the weather improves

Hall:

Currently hired by various groups on:

Monday evening: 15.45 - 18.00

Tuesday morning: 09.30 - 10.30

Thursday evening: 16.30 - 20.00

(Moved to Wednesday 13th April for one week only to free the hall/car park for Maundy Thursday services)

Saturday morning: 08.00 - 10.30

Afternoon tea every last Thursday of each month: 14.00 - 16.00

3 private parties have booked, two in March and one in May.

Hall hire charges are confirmed at £10 per hour for all bookings except for the following:

The 'Countryside Building Company' will be hiring the hall for 6 months, Monday to Friday, during hours outside of existing bookings and a hire fee has been agreed. They also want to site a sales office portakabin at the west end of the car park for 7 months and a fee is currently being negotiated.

No additional daytime bookings to be taken until the 'Countryside Building Company' hire agreement ends.

9.7. Finance:

Income, Expenditure and Balance F/Y 2021-2022.

Account No 1 (Current Account):

£12,523 - brought fwd from FY 2020/21.

£35,274 – income.

£34,462 – expenditure.

£812 (Income – Expenditure).

£13,335 - Balance on 5th January 2022.

Account No 2 (Building Fund):

£16,848 - brought fwd from FY 2020/21.

£1,680 – income.

£0 – expenditure.

£18,528 – Balance on 5th January 2022

500 Club: 2021 (calendar year).

118 members (1 didn't pay, hence 117).

Net income = 117 x 20 = £2,340 - £1,200 prizes = £1,140

15 Members were from St Anne and 102 from Holy Family.

St Anne share of Net Income = 15/117 x £1,140 = £146.15. (Transferred to St Anne account on 14th January 2022)

Holy Family Share of Net Income = 102/117 x £1,140 = £993.85 (Transferred to No 2 Account on 15th January 2022).

Account balance on 20th January 2022 = £662.62, this includes £490 of subscriptions paid for 2022.

500 Club: 2022 (calendar year).

To date 62 members have paid by cash, 22 pay by standing order and 5 have confirmed that they will pay (total 89).

9.8. Allotments

The Allotments Committee AGM is expected to take place in March.

Some trees require pruning at the western end of the allotments and we are awaiting a date for the work to be carried out by Barretts. Emails are being exchanged.

The fence in same area has broken posts and Barretts have been informed.

10. AOB

10.1. Church porch: D King and C King were thanked for their work decorating the hall.

11. 2022 Meetings: next meeting to be held 26th April 2022.

12. Closing Remarks/Prayer: Fr Jim thanked everyone for coming and ended the meeting with a prayer.

Meeting closed at 8.35pm