

# Holy Family Catholic Church

(Freckleton and Warton)

1 Lytham Road, Warton, Preston, PR4 1AD

Parish Council Meeting 007  
13<sup>th</sup> October 2009 at 7.45pm

## Agenda:

- |   |                     |
|---|---------------------|
| 1. <i>Opening Prayer</i>                          | <i>Father Peter</i> |
| 2. <i>Welcome to David Pope St Peter's Lytham</i> | <i>Bernard</i>      |
| 3. <i>Minutes</i>                                 | <i>Distributed</i>  |
| 4. <i>Correspondence</i>                          | <i>Linda</i>        |
| 5. <i>Chairperson's Report</i>                    | <i>Bernard</i>      |
| 6. <i>Ecumenical News</i>                         | <i>father/Colin</i> |
| 7. <i>Subcommittee Reports</i>                    |                     |
| a. <i>Finance and Administration Report</i>       | <i>John F</i>       |
| b. <i>Property Management Report</i>              | <i>John C</i>       |
| c. <i>Pastoral Report</i>                         | <i>Carmel</i>       |
| d. <i>Social Report</i>                           |                     |
| 8. <i>Communication</i>                           | <i>Helen</i>        |
| 9. <i>AOB</i>                                     |                     |
| > <i>World Gifts</i>                              |                     |
| > <i>500 Club</i>                                 |                     |
| 10. <i>Next Meeting AGM 24/11/2009</i>            |                     |
| 11. <i>Closing Remarks</i>                        | <i>Father Peter</i> |
| 12. <i>Closing Prayer</i>                         | <i>Father Peter</i> |

## Parish Council Members Present:

Rev Peter Burns, Parish Priest  
Hayley Benyon, CAFOD  
John Catterall, Chair, Property Management Team  
Linda Forster (minutes),  
Denise King  
Helen McDowell  
Peter McGuinness  
Colin Reed  
Sally Sutton  
Carmel Thomas  
Bernard Whittle, Chair, Parish Council

## Apologies:

John Forster

## Visitor from St Peter's, Lytham, Parish Council:

David Pope

## Observers:

Louis Rigby

### 1. Opening Prayer

Father Peter opened the meeting with the *Our Father*.

### Welcome

Bernard welcomed David Pope from the Parish Council at St Peter's, Lytham, and hoped that he would feel free to contribute

### 2. Minutes

These had been distributed earlier. No changes.

### ActionPC006.01:

*Notices in Newsletter about the woodworm and also about the decision to go ahead with the lights.*

*Father P*

THIS ACTION IS COMPLETE

### ActionPC006.02:

*Acknowledge the generosity of the parish over the past few months*

*Father P*

THIS ACTION IS COMPLETE

### ActionPC006.03

*Contact the Holy Family Governor for St Bede's (Colette Watson?) to the next Parish Council meeting. Also contact the lay chaplain at St Bede's and ask her to address a future meeting of the Parish Council or AGM*

*Father P*

Father Peter has contacted Colette Watson, Holy Family Governor at St Bede's and she is willing to talk at the AGM. He has been unable to contact Paul, the lay Chaplain yet.

*Post Meeting Note: Both have been invited to the AGM*

THIS ACTION IS COMPLETE

### 3. Correspondence

Minutes from St Peter's Lytham. Bernard Whittle will attend the next meeting.

E-mail from Jane Ireland:

Catherine Potter has now taken over as co-ordinator for the Youth Group.

Thirty parishioners went on the coach to the Cathedral for the relics of St Therese; At least another 10 parishioners went at some time over the two days.

Bernard thanked Jane for all her work with the youth team and hoped that Catherine would attend a meeting in the near future.

### 4. Chairperson's Report

All that Bernard wished to say would be covered by items on the Agenda and he would make his remarks there.

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## 5. Ecumenical

18kg of boiled sweets were collected for Donna's dream House.

Next Covenant Churches meeting is at 7.30 pm 22/10/2009. There are 3 per year.

Ecumenical Bible Study course running at present.

Rosa Threlfall will be addressing a future meeting on climate justice.

### ActionPC007.01:

*Suggest a joint Christmas Service poster /card to avoid some events happening at the same time.*

*Colin*

## 6. Subcommittee Reports

### a. Parish Finance and Administration Report

Balance at the end of August in the Current Account was £14274.51. This includes the GAD for the last financial year Balance in the Building Maintenance Account was over £20,000. This includes the GAD from the gift of £8000.

The main areas for concern are the bills for gas and electricity, which total over £5000, as the gas company claims back money from increases last year. The figures have been checked and are correct. The Interdiocesan Fuel Management team have now changed suppliers and gas prices should drop by 25%. We still need to identify where we can save money. We have also lost a significant piece of income since the 500 Club closed

### b. Property Management Report

John C reported on the breakdown on the costs for gas and electricity – more work is required to check the gas.

The woodworm damage may not be as significant as first thought and John C suggested dismantling the units to check. As the units had been built as required it would be difficult to put them together again. John and Bernard will check whether dismantling is possible.

**Decision:** *John should obtain 3 quotes for replacing the woodworm infested units.*

Now the Holy Spirit symbol is in place, there was little support for changing the background.

Diocesan Property meeting is on 21/10 and the Trustees meet 3/11. John C has submitted a request to spend the money on the lights on the grounds that it is not safe changing bulbs and the new lights meet the requirements for Church naves and are environmentally friendly. 12% money was collected via the monthly collections; 88% specific donations.

Father Peter has decided the use of the presbytery should be the same, except for a box room upstairs for storage. The dining room can be used for meetings, but also as a dining room when there are visitors. Priority is the breakfast room.

### ActionPC007.02:

*Notice on Church noticeboard/newsletter asking for volunteers to help redesign and redecorate the Presbytery.*

*John C/Father P*

### c. Pastoral Report

Carmel attended the Parish Council meeting at St Peter's and was made very welcome. Suggested changing our meetings to bimonthly. Bernard will attend the next meeting at St Peter's and decide whether this is feasible.

Census of the parish was discussed. Not sure whether it is required.

### ActionPC007.03:

*Find out whether the other churches would support an Ecumenical Census.*

*Colin*

David Pope said that Father Frank Flynn had asked the Parish Council at St Peter's to consider whether the Parish Council was ready to run the parish in his absence.

Follow up Training Day for the Parish Councils is being organised.

**Post-meeting note:** Fr Peter is now strongly of the opinion that both he and the chair of the Pastoral Committee in considering how our parish is best organised pastorally to work with a shared priest, need the support and input of Fr Frank, deacons in local parishes and those in training for the diaconate, especially John Forster. Deacons in particular, as clergy most likely to be around when a parish loses its resident parish priest, will be called upon to lead any pastoral strategy for their parish.

### ActionPC007.04:

*Liaise with Fr Frank Flynn, local deacons and those in the area training for the diaconate about how best to organise a parish with a shared priest. Fr Peter, John Forster and Carmel Thomas then to have a meeting to develop the pastoral strategy for Holy Family.*

*Father P*

### d. Social Report

David Allman is no longer involved with the Social Team. Father Peter has asked several people to chair, but they have declined. This will be taken to the AGM.

All activities are continuing, but new blood is required.

Sally suggested a Fashion Show and will find out more details.

Sally's Angels raised £515.14 from the Sponsored Walk. The group continues to be well supported and several events/activities are planned for the next year.

John C had gathered together a few grandparents and parents to form a club similar to Sally's Angels for boys. One of the parents has volunteered to arrange some activities. John C has also been to the school and obtained 8 volunteers to train as altar servers. His plan of actions includes:

- > Family Mass and Mass with Children's liturgy, using the Children's Massbook
- > Children to welcome to Mass and distribute newsletter
- > Readings by children
- > Hymns for children
- > Musical instruments
- > Sermon aimed at children
- > Children taking collection and offertory gifts
- > .explanation of different parts/items used at church.
- > Parents organising coffees/teas

John hopes to visit Children's Liturgy at the Willows, Kirkham and Sacred Heart, Ashton.

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7. **Communications**

A draft of the proposed magazine for newcomers to the parish was distributed. Any additions or changes should be sent to Helen McDowell.

8. **AOB**

a. **CAFOD Christmas Gifts**

Hayley suggested that, instead of distributing cards to fellow parishioners, we should sign a large card at the back of church and make a donation to CAFOD, although she was willing to share any contributions with a local charity.

b. **500 Club**

Father had asked several people, but they were not prepared to do the administration, although they did not mind being agents. To minimise the administration, we could suggest that most people give their contribution quarterly or annually by standing order. There would be a facility for some to give cash or cheque.

**ActionPC007.05:**

*Design a form for distribution at all Masses, explaining the proposed 500 Club. The form to contain an application form.*

*John C*

9. **Next Meeting**

AGM 24/11/2009 (Please note change of date for AGM.)

12 January 2010, 13/4/2010

10. **Closing Remarks**

Father thanked everyone for their patience, time and diligence that enabled the continuance of work in the parish.

11. **Closing Prayer**

He closed the meeting with the *Our Father, Glory be* and a blessing.

*The meeting closed at 10.10pm*